Rev. 3/5/2024

Program Committee Guidelines

A. Purpose of Program Committee

The purpose of the Program Committee is to bring quality workshops and education to the members of the Lake Oconee Quilt Guild at a minimum cost to both members and the group. The following are the guidelines:

B. Registration

Registration is considered complete and a seat is held when the participant pays the full registration fee at the time of sign up. LOQG members will be able to register for the entire time registration is open and if any seats are available they will be offered to non-members.

C. Fees

Workshop fees must be paid at the time of the registration and are non-refundable. Unless there is a need to raise the fee to cover instructor fees, member fees will be at minimum $30. Required materials and patterns will be charged separately from the registration fee. The Program Committee will collect fees at sign up and turn over the fees to the treasurer for bank deposit as the fees are collected.

D. Workshop Times

Workshop times will be based on the schedule of the teacher and the participants will be notified in advance of the date and time of the class and the supply list, if there is one, will be distributed then.

E. Non-LOQG Member Attendees

Non-LOQG members will pay fee the class is offered at for members plus an additional $10 extra.

F. Refund Policy

There will be no refunds. The participant can, however, find a replacement and exchange fees with the new participant.